

# Manti City Council Regular Meeting

## MINUTES

FEBRUARY 7, 2024  
6:30 PM

MANTI CITY BUILDING  
50 SOUTH MAIN STREET

MEETING CALLED BY	Mayor Alfred C. Bigelow
TYPE OF MEETING	Regular Council Meeting
ATTENDEES	Councilmembers: AJ Mower, Mary Wintch, Jeff Killian and Mary Pipes City Manager: Kent Barton City Recorder: JoAnn Otten
ABSENT	Councilmember Jennifer Christiansen
WELCOME	Mayor Bigelow
PLEDGE OF ALLEGIANCE	Led by Councilmember Killian

ITEM 1	<b>Ben Coray, Sunrise Engineering - Update concerning engineering and design of the planned Manti City Water Treatment Plant.</b>
<p>Mr. Coray reported that the environmental testing and geo technical investigations are complete with no findings and that the site location for the water treatment plant is suitable. These tests were completed to obtain information on the subsurface conditions. Samples obtained from the field investigation were tested in the laboratory to determine physical and engineering characteristics of the on-site soil. Design and preparing of the property description is now in the finalization process.</p> <p>Mr. Coray said that the next step will be preparing the equipment RFP, which will be ready to be sent in the next few weeks.</p> <p>The state does require a pilot testing of equipment, but there is the possibility that this process may be waived by the state.</p> <p>Some discussion ensued regarding paving of the parking lot and possible improvements to the access road.</p>	

discussion ensued with it being noted that information could be provided in the utility billing and also the quarterly newsletter.

**ACTION**

Councilmember Mary Wintch moved to adopt ordinance 2024-1, Dogs, Licensing, Requirements and Penalties, seconded by Councilmember Jeff Killian.  
Councilmembers voting "aye": Mary Wintch, Jeff Killian AJ Mower and Mary Pipes.  
Councilmembers voting "nay": none.

The ordinance is attached to and part of the minutes.

**ITEM 5**

**2024 Projects List for possible CIB & CDBG funding.**

Mayor Bigelow said that he and City Manager Barton are scheduled to meet with Six-County (R-6) early next month to review possible projects for funding through either CIB (Permanent Community Impact Fund) or CDBG (Community Development Block Grant). The state requires that any project, which will seek CIB funds to be on the applicant's project list and be submitted to the corresponding AOG (Six County).

He stated that this year the CIB request will be for a planning grant to prepare a Sewer Master Plan along with an associated Impact Fee Facilities Plan and Impact Analysis. This planning project will help determine where and when expansion should be anticipated in the system.

City Manager Barton said that a \$310,000 CDBG grant has been applied for to help with upgrades to the Senior Citizens Center kitchen.

**CONCLUSION**

It was the consensus of the Mayor and City Council to apply for CIB funding for a Sewer Master Plan and the CDBG funding to upgrade the Senior Citizens Center kitchen.

**ITEM 6**

**Monthly Financial Review - January 2024 Statements.**

City Manager Barton presented the January 2024 Financial Statement, which is attached to and made part of the minutes.

He reported that 58% of the budget year is complete with total budgeted revenues realized at 59.9% and total budgeted expenses coming in at 54.9%. He then reviewed the Enterprise and Special Revenue Funds with water revenue at 57.4% of budget and expenses at 70.1%, sewer department budgeted revenues at 59.6% and expenses at 38.8% and electric fund budgeted revenues at 53.6% and expenses 45.4%.

ITEM 2	<b>Ben Coray, Sunrise Engineering - Lead and Copper Inventory reporting requirements.</b>
<p>Mr. Coray reported that Sunrise Engineering had been selected by the State of Utah to work with communities under a state grant to complete federal reporting requirements in determining lead and copper present in service lines.</p> <p>He said that a grant from the State of Utah for \$100,000 was awarded to the city to help complete the project.</p> <p>Mr. Coray said that he and Public Works Director Cory Hatch have been talking about the inventory reporting requirements for well over a year and that Manti City has nearly completed the data for the reporting.</p>	

ITEM 3	<b>Consideration of donation request for community Easter Egg Hunt.</b>
<p>Mayor Bigelow stated that the request has been made for Manti City to once again donate \$1,500 to the annual Easter Egg Hunt.</p> <p>Councilmember Wintch suggested that the city council review the budget and actual cost of city celebrations and events, such as the Fourth of July celebration and see if there should be any budget changes made in the new fiscal year.</p>	
ACTION	<p>Councilmember Mary Pipes moved to donate \$1,500 to the Easter Egg Hunt, seconded by Councilmember AJ Mower. Councilmembers voting “aye”: Mary Pipes, AJ Mower, Jeff Killian and Mary Wintch. Councilmembers voting “nay”: none.</p>

ITEM 4	<b>Discussion and consideration of Ordinance 2024-1, regarding modification to city code section 6.08 “Dogs” concerning licensing requirements, running at large, and penalties.</b>
<p>Mayor Bigelow referenced draft ordinance 2024-1 and asked if there was any discussion.</p> <p>Councilmember Killian said he supported the ordinance.</p> <p>Councilmember Pipes questioned how the city can get citizens to license their dogs and the Mayor said that going door-to-door may be the only answer. Some</p>	

Councilmember Killian had some questions relative to sales tax and point of sale and some discussion ensued.

ITEM 7

**Continuing Business.**

**Discussion concerning nuisance ordinance and enforcement.**

Mayor Bigelow reported that five notices of nuisance violation letters have been mailed and each violator has 30-days from the date of the letter to clean up the property.

Councilmember Pipes requested that a list of volunteer resources who are willing to help citizens, be provided to those receiving the letter and City Manager Barton said that this will be included in a follow up letter.

Councilmember Killian said that the draft changes to the nuisance ordinance had been ready to adopt back in November and felt a work meeting would be beneficial to review same.

The Mayor and Council concurred with scheduling a work meeting for the first part of March to review and discuss the draft changes to the nuisance ordinance.

**Discussion concerning smoke nuisance from green waste facility.**

Mayor Bigelow questioned if it would be beneficial for the city to check into purchasing a chipper to use at the green waste facility.

Councilmember Pipes stated that the facility has been in place for quite a few years and it would be very hard to not have it available for the citizens of Manti. She also felt that checking into purchasing a chipper may be helpful.

Councilmember Mower said that Manti City did have a chipper and this would require a full time job in itself to handle the chipping and furthermore, trying to get rid of the mulch is a huge problem. He felt that possibly limiting the burning to once a year would be helpful.

City Manager Barton said that he has met with the Public Works Director to develop a management plan. He also stated that part of the problem this year has been that the LDS Temple has dumped tons of wet grass and they may need to have their own dumping site on temple grounds. He felt that the city may also need to go back to charging for commercial dumping.

**Discussion concerning Inland Port project.**

City Manager Barton referenced an email in the packet outlining the next step in the Inland Port project and said he is working on same.

Councilmember Pipes said that Manti City will continue to have control over what type of business comes to Manti.

**ITEM 8**

**Councilmembers reports.**

Councilmember Mower reported that he had visited the water treatment plant at Sand Hollow and said it was very interesting to see.

Councilmember Pipes reported on a bill that Senator John Curtis has sponsored which would never allow the setup of a national special asset company area within lands in the State of Utah.

**ITEM 9**

**Public Comment**

David Cox – 90 West Union

Mr. Cox asked where the flush water flows and Mr. Coray said it goes back into the irrigation system and is safe.

Cathy Cox – 90 West Union

Mrs. Cox said that the DUP will be meeting on Monday to discuss possible opening of the Patten House during the LDS Temple open house but did not feel it would be possible since there is no heat in the building and the window seals will not be painted due to cold weather.

Russ Hatch – 511 South 600 West

Mr. Hatch said that on 600 West the road is breaking off and turning into a mud hole, and the City Manager said he would refer this to the Public Works Director.

Mike Weiss – 435 East 100 South

Mr. Weiss questioned if food trucks will be allowed to set up during the Temple open house, and the Mayor said there will be no food trucks allowed.

John Blatnick – 207 South 300 East

Mr. Blatnick asked if all city culinary water is coming from springs or if there is any circulation from wastewater. Mayor Bigelow said that all culinary water is from the springs and some discussion ensued.

Susan Manning – 294 South 400 East

Ms. Manning thanked the Mayor and City Council for their service to the community. She then questioned what the economic development budget was used for.

City Manager Barton responded that this account supports the annual ATV ride that the city sponsors each summer to bring people to the community.

ITEM 10	<b>Mayor Bigelow</b>
<p>Mayor Bigelow reported on the following items:</p> <ul style="list-style-type: none"> <li>• Noted that the area of responsibility for each councilmember is in the packet and thanked all for their willingness to serve.</li> <li>• The Senior Nutrition Program, which is a much-needed program in Sanpete County, is handled by R6 (Six County) and some discussion ensued.</li> <li>• It is Manti City's 175<sup>th</sup> year anniversary of being incorporated and made inquiry if this should be part of the July 4<sup>th</sup> celebration or a separate event.</li> <li>• Reported on the land purchase by LTD for the Dollar Store/Dollar Tree and said that they are waiting on UDOT to approve the entrance to Highway 89.</li> </ul>	

ITEM 9	<b>Consideration of approval for minutes of recent meetings. (January 17<sup>th</sup> council meeting)</b>
<p>The Mayor directed Councilmembers to draft minutes of regular council meeting of January 17<sup>th</sup>.</p> <p>Councilmember Killian said that he had requested a policy on reserve funds be drafted by the City Manager and that this had received the consensus of the City Council.</p> <p>Mayor Bingleow then called for called for a motion to accept the minutes.</p>	
ACTION TAKEN	
<p>Councilmember Mary Wintch made the motion to accept the minutes of the January 17<sup>th</sup> regular council meeting, seconded by Councilmember AJ Mower.</p>	


Councilmembers voting “aye”: Mary Wintch, AJ Mower, Jeff Killian and Mary Pipes.  
 Councilmembers voting “nay”: none.

ITEM 9	<b>City Manager Kent Barton</b>
<p>City Manager Barton reported on the following items:</p> <ul style="list-style-type: none"> <li>• Traffic control for the LDS Temple Open House.</li> <li>• Article in the Deseret News regarding housing and bad legislation.</li> <li>• Made note of the report showing destination traffic at the airport and said the Manti/Ephraim Airport is being used regularly.</li> <li>• Made note of the signed development agreement with Steve Pyper.</li> <li>• Reported on House bill 367 and said that every voice makes a difference.</li> <li>• Reminded the Mayor and City Council of the UMPA meetings in St George.</li> <li>• Noted the ULCT Midyear conference is in April.</li> <li>• The Temple View Subdivision Development Agreement has not been signed, as Mr. Allred would like to review and possibly change the front and rear setbacks. This would require approval by the Planning Commission and the City Council.</li> <li>• Has a legal and personnel issue for closed session.</li> </ul>	
ACTION TAKEN	
<p>Councilmember Mary Wintch moved to adjourn from regular session into closed session to discuss legal and personnel matters, seconded by Councilmember AJ Mower. Councilmembers voting “aye”: Mary Wintch, AJ Mower, Jeff Killian and Mary Pipes. Councilmembers voting “nay”: none.</p> <p>Adjourned from closed session into regular session.</p> <p>Councilmember AJ Mower moved to pay the bills and adjourn the meeting, seconded by Councilmember Mary Pipes. Councilmembers voting “aye”: AJ Mower, Mary Pipes, Mary Wintch and Jeff Killian. Councilmembers voting “nay”: none.</p>	

ADJOURNED	8:20 P.M.
NEXT MEETING DATE	Regular Council Meeting – February 21, 2024

General Account

Kevin Daniels	\$ 900.00
State Bank of Southern Utah	95,831.50
AJ Mower	136.04
Zions Bank	1,849.37
Utah Municipal Power Agency	109,187.22
PEHP	28,432.74

  
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Alfred Bigelow, Mayor

  
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JoAnn Otten, City Recorder