

Manti City Council Regular Meeting

MINUTES

APRIL 10, 2024
6:30 PM

MANTI CITY BUILDING
50 SOUTH MAIN STREET

MEETING CALLED BY	Mayor Alfred C Bigelow
TYPE OF MEETING	Regular Council Meeting
ATTENDEES	Councilmembers: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes City Manager: Kent Barton City Recorder: JoAnn Otten
ABSENT	
WELCOME	Mayor Bigelow
PLEDGE OF ALLEGIANCE	Led by Councilmember Christiansen

ITEM 1	LeeAnn Powell, President Utah Recreation and Parks Association - Presentation of Outstanding Citizen Volunteer Award.
<p>LeeAnn Powell introduced herself as the Executive Director of the Utah Recreation and Parks Association. She said the Association has approximately 1,800 members with 60 percent being in rural Utah's small communities.</p> <p>Ms. Powell said that Recreation Director Luke Rowley had nominated a Manti citizen for the Outstanding Citizen Volunteer award and recognized Joan Shand.</p> <p>She stated that Mrs. Shand has been a pillar of the community. She has spent many hours planning, fundraising, and bringing the community together for an incredible event each year. The Manti Halloween Festival brings approximately 2,000 people together and Joan has been the driving force for this event.</p> <p>She then presented the award to Mrs. Shand.</p>	
CONCLUSION	
<p>Mayor Bigelow congratulated Mrs. Shand and expressed his appreciation to her for the many hours she has dedicated in making the Manti Halloween Festival successful.</p>	

ITEM 2	Jared Buchanan, County Sheriff - Report to Mayor & Council.
<p>Sanpete County Sheriff Jared Buchanan reported on the police services contracted with the city.</p> <p>He said that there had been 38 call outs for the month of March and extra duty provided during the LDS Temple open house.</p> <p>Sheriff Buchanan reported on the programs available to inmates at the jail for substance abuse and transitioning successfully back into society.</p> <p>He also reported that the Sheriff's Department continues to be short staffed but will have additional officers soon.</p> <p>Some discussion ensued.</p>	
CONCLUSION	
<p>The Mayor and Council thanked Sheriff Buchanan and his staff for their service to the citizens of Manti.</p>	

ITEM 3	Elliott Anderson - Fire Chief - Report to Mayor & Council.
<p>Chief Anderson reported on status and activities of the fire department. He said there are currently 18 volunteer firefighters including two on LDS missions and one on active duty in the military.</p> <p>He reported that some firefighters were able to attend Winter Fire School, which was a great opportunity, and thanked the Mayor and Council for supporting this training.</p> <p>Chief Anderson reviewed the ISO fire rating score, which is provided to fire departments and insurance companies. The score reflects how prepared a community and area is for fires. The ISO rating had dropped to a 4, which could potentially save homeowners \$75 to \$100 per month on home insurance.</p> <p>Chief Anderson then said that he realizes there have been some issues with smoke due to the green waste recycling area. However, providing this service to the community has reduced fence fires and house fires. He said that without it the citizens tend to burn in their backyard, which causes more smoke and potential fire hazards. He stated that he did realize there had been complaints about the recycling area smoke but felt this was a good fire protection program.</p>	

Some discussion ensued regarding the Sanpete County Fire District, which Manti City is a part of.

Councilmember Killian said that there is a field south of Heritage Heights Subdivision that is full of tall weeds and fuel products such as wood. He questioned if the fire department could help remove the items and some discussion ensued.

CONCLUSION

The Mayor and City Council thanked Fire Chief Anderson and his crew for the great service they provide to the community.

ITEM 4

JoAnn Otten, City Recorder - Receipt of "Petition for Annexation" for .618 acres known as Pyper Lane, south of 300 North near 800 East.

City Recorder Otten stated that Manti City has received an annexation petition from Steve Pyper to annex .618 acres into the city, which is located at approximately 300 North 800 East and will be known as the Rackham Road Annexation.

She said that the affected individuals or entities have been notified via mail of the annexation and the city has received verification of this by the Sanpete County Clerk. In order to proceed with the annexation, the City Council will need to accept the petition by motion.

The Recorder also said that a copy of the development fees is included in the packet, which will be sent to Mr. Pyper along with the annexation certification.

Some discussion ensued after which Mayor Bigelow called for a motion to certify the petition for annexation.

CONCLUSION

Councilmember Jeff Killian moved to accept the Rackham Road Annexation petition, seconded by Councilmember Mary Pipes. Councilmembers voting "aye": Jeff Killian, Mary Pipes, Jennifer Christiansen, AJ Mower, and Mary Wintch. Councilmembers voting "nay": none.

ITEM 5

Consideration of proposal from Jones & DeMille Engineering to create Sewer System Master Plan.

Mayor Bigelow recognized Garrick Willden of Jones & DeMille Engineering.

Mr. Willden said that he has prepared a proposal for the Sewer Master Plan, which includes the Impact Fee Facilities Plan and Impact Fee Analysis. Included in the reports is the following:

- Distribution and sewer lagoon capacity analysis.
- Isolated hydraulic evaluations at two areas discussed with Public Works Director.
- Prepare summary of deficiencies and recommended improvements.
- Prepare report which includes existing infrastructure, deficiencies, demographic information, anticipated future growth, recommended improvements and estimated costs for each infrastructure element analyzed.
- Perform an impact fee analysis for the recommended improvements identified.

The cost for the completed Sewer Master Plan will be approximately \$65,000.

Councilmember Killian said that there have been concerns relative to sewer lift stations and questioned if there is any way to avoid them.

Mayor Bigelow said that he and the City Manager had met with Rural Water Association of Utah regarding in-line vaults. He said that RWA will present this to the City Council when more information is available.

City Manager Barton stated that Mr. Garrick will address the challenges, as he has been working with Manti City since 2012 and knows the system very well.

Mayor Bigelow then called for a motion to apply for funding from CIB for the development of a Sewer Master Plan.

ACTION TAKEN

Councilmember Mary Wintch moved to apply for funding from the Community Impact Board for the development of a Sewer Master Plan, Seconded by Councilmember AJ Mower.

Councilmembers voting "aye": Mary Wintch, AJ Mower, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Councilmembers voting "nay": none.

ITEM 6

Discussion concerning Electric Power Capital Facilities Plan, Impact Fee Facilities Plan, and Impact Fee Analysis.

City Manager Barton reported that Active Power Engineering has completed an update of the Electric Power Capital Facilities Plan with a corresponding Impact Fee Facilities Plan and Impact Fee Analysis. This is an update of the plan that was completed in December of 2022.

There are recommendations for increases in impact fees, which vary depending on the level of service being added.

Some discussion ensued after which Mayor Bigelow called for a motion to move forward with the required steps to adjust the electric power impact fee, including the scheduling of another public hearing to take public comment.

ACTION TAKEN

Councilmember Jennifer Christiansen moved to move forward with the steps to adjust the electric power impact fees, seconded by Councilmember Mary Wintch. Councilmembers voting "aye": Jennifer Christiansen, Mary Wintch, Mary Pipes, Jeff Killian and AJ Mower. Councilmembers voting "nay": none.

A public hearing will be scheduled for May 1st.

ITEM 7

Monthly Financial Review - March 2024 Statements.

City Manager Barton presented the March 2024 Financial Statement, which is attached to and made part of the minutes.

He reported that 75% of the budget year is complete with total budgeted revenues realized at 82.6% and total budgeted expenses coming in at 69.6%. He then reviewed the Enterprise and Special Revenue Funds with water revenue at 71.3% of budget and expenses at 93.5%, sewer department budgeted revenues at 76.8% and expenses at 72.0% and electric fund budgeted revenues at 74.0% and expenses 59.4%.

ACTION TAKEN

Mayor Bigelow thanked City Manager Barton for his report.

ITEM 8

Continuing Business.

Discussion concerning nuisance ordinance and enforcement.

To be reviewed at a subsequent meeting.

Discussion concerning Inland Port Project.

No discussion.

Discussion concerning smoke nuisance from green waste facility.

City Manager Barton said that Public Works Director, along with his staff, are addressing the smoke problem and working on ideas to eliminate the problem.

He noted there have been problems with the dumpsters that were set out for citizen use as items such as tires, batteries, and paint were being placed in them which are prohibited.

Some discussion ensued regarding the green recycling area with Councilmember Mower mentioning how much volume of limbs and yard waste has already been dumped there and what a huge blessing it is to the community to have this area available.

ITEM 9

Councilmembers reports.

Councilmember Christiansen thanked Pam Lund and Jennifer Bigelow for their continued efforts in making sure the Easter Egg Hunt is a success each year.

She reported that the 4th of July committee is looking for volunteers and if anyone is interested, notify Keith and Karen Steurer.

Councilmember Christiansen attended the Sanpete County Chamber of Commerce meeting and said that over 60 people were in attendance. She then inquired if Manti City should join the Chamber, which would help provide many resources to local businesses and improve the city's relationship with them.

It was the consensus of the Mayor and City Council to pay the fee and join the Sanpete County Chamber of Commerce.

Councilmember Killian said he had attended the Utah Municipal Power Agency meetings in St George and felt they were very informative.

Councilmember Wintch said that she had also attended the UMPA meetings and stated the decision years ago to become a member of UMPA was a beneficial move for the community.

Councilmember Wintch attended the library board meeting, and it was noted that there had been out-of-town guests visit the library during the LDS Temple open house.

She said that Librarian Cynthia Lopez had applied and received the CLEF grant and the Technology Enhancement Grant.

Councilmember Wintch then said that she felt that the ordinance dealing with accessory buildings should be reviewed in the R1 zone along Main Street, as she would hate to see a steel building constructed along Main Street.

It was noted that there are no building material requirements for accessory dwellings in R1.

Councilmember Wintch then questioned if a fence ordinance should be developed regarding the use of metal fence materials, and the City Manager said that the Planning Commission is now in the process of developing a fence ordinance.

Councilmember Pipes said that she did not feel it appropriate to place these types of building and construction restrictions on citizens.

Councilmember Mower said he had attended the UMPA meetings and agreed that it is very beneficial to be a member of this organization.

ITEM 10	Public Comment - two minutes per each comment.
Mike Rowley - 290 North 200 West	
Mr. Rowley said that he and his family have lived in Manti for a little over a year and are very impressed with the way Manti City is run. He said he and his wife have nothing but good to say about Manti and thanked the Mayor and Council for their service.	

ITEM 11	Mayor Bigelow.
Mayor Bigelow reported on the following items:	
<ul style="list-style-type: none">• The city employee summer party will be held on August 8th at the swimming pool.• The Utah League of Cities and Towns Midyear Conference will be held April 17-19 in St George.	

ITEM 12	Consideration of approval for minutes of March 13th recent meetings.
Mayor directed Councilmembers to draft minutes of the council meeting of March 13, 2024. After brief discussion, seeing there were no errors or changes noted, he called for a motion to accept the minutes as presented.	

ACTION TAKEN	
<p>Councilmember Mary Pipes made the motion to accept the minutes of the March 13, 2024 regular council meeting, seconded by Councilmember AJ Mower.</p> <p>Councilmembers voting “aye”: Mary Pipes, AJ Mower, Jeff Killian, Jennifer Christiansen, and Mary Wintch. Councilmembers voting “nay”: none.</p>	

ITEM 13	City Manager Kent Barton.
<p>City Manager Barton reported on the following items:</p> <ul style="list-style-type: none"> • A request was made to The Division of Drinking Water and State Water Quality Board to waive additional pilot testing, which after study they agreed to waive. • Referenced the five-year lease renewal for DCFS. • Temple View Estates has signed the Development Agreement. • Met with UMPA for funding regarding the interline connection (46KV breaker switch). • Met with Public Works Director Cory Hatch and Garrick Willden of Jones & DeMille Engineering regarding the Transportation Plan. There will be a public open house for citizens to ask questions or have input. A final plan will be presented at the June 5th council meeting. • Utah Taiko Experience will hold a concert at the City Park on July 26th and referenced the flyer in the packet. • Painting of the old city hall, library and senior citizens buildings has begun, which will be paid for through a 50 percent matching grant from the Heritage Highway. • The Regional Growth Summit is scheduled for May 21st at 5:00 p.m. in the Sevier Valley Center. • Has an item dealing with litigation and property negotiation for closed session. 	

ACTION TAKEN	
<p>Councilmember Mary Wintch moved to adjourn from regular session into closed session to discuss litigation and property negotiations, seconded by Councilmember Jeff Killian. Councilmembers voting “aye”: Mary Wintch, Jeff Killian, Mary Pipes, Jennifer Christiansen and AJ Mower. Councilmembers voting “nay”: none.</p> <p>Adjourned from closed session into regular session.</p> <p>Councilmember Mary Wintch moved to pay the bills and adjourn the meeting, seconded by Councilmember Jeff Killian. Councilmembers voting “aye”: Mary Wintch, Jeff Killian, Mary Pipes, Jennifer Christiansen and AJ Mower.</p> <p>Councilmembers voting “nay”: none.</p>	

ADJOURNED	9:15 P.M.
NEXT MEETING DATE	Regular Council Meeting – May 1, 2024

General Account

UDAF Blue Spruce Program	\$ 400.00
Utah State Treasurer	1,277.48
Pam Lund	300.00
AJ Mower	360.33
Jayden Wyatt	250.00
FERC	249.09
Zions First National Bank	5,372.53


 Alfred Bigelow, Mayor


 JoAnn Otten, City Recorder