

Manti Public Library Board of Trustee Meeting  
2 S. Main Street  
May 9, 2023  
5:30 p.m.

Library Board Meeting Minutes

Location Manti Public Library – Children’s area

Previous Minutes

Attendance: Connie Dyreng, Claudia Killian, Korinne Fuentes, Camille Larson, Mary Wintch, Rachael Lundeberg, Cynthia Lopez

Excused: Loretta Hopman and Ben Harris

Agenda Items:

**Facility/Technology** - Update: Computers, website, shelf, rugs

Spoke to Kent and he will order the two desk top computers and a server machine (Mac Mini) and possibly a 3<sup>rd</sup> computer. Brad has encouraged us to get a Mac Mini for the server. Our server is getting old and having issues.

The phone stopped working. The phone company came over to fix it. He checked everything, said it was fixed. We continued to have issues; our phone would not let us dial any telephone numbers with 7 and was dropping calls. He came back over and put in a new phone. The short cuts on the phone were not connected, so I called back and asked for instructions, and they came back to set-up the connections. We were incommunicado for most of the week.

We ordered some new rugs to replace the one which were worn-out and presented a tripping hazard in the basement. The supplier sent one that was the wrong size, but I thought they would work, so we are not going to send them back. They all look great.

Shelving - The history room is completely cleared out. We donated the microfilm to Snow College. I kept two boxes of unique films that we may want to change into another format - Old City Council Meeting and Cemetery information.

The bound newspaper books will be stored until we can find a way to give them to the public. It might be a possible to offer them to the public when we open the new history room.

History Room - The Shelf supplier will install the shelving on Monday, May 15. Once the shelves go in, we can start going thru the items and decide what we want to keep, and what we need to put in archival boxes. Claudia Killian, Connie Dyreng and any other member of the board are welcome to come down and help make the decisions. We want to acquire and keep things that meet our scope statement. We value people stories, historical information on the valley, houses and other community events. There may be some sets that we can simply get rid up. Claudia said some of the things are just old books. She said that there was a period of time where some books were made very cheaply and they are simply not worth keeping. The board would like to focus on information about people, homes, and historical events. I would hate to get rid of books such as the one by the Keeler family. We want the collection to be useable.

The Board of Trustees offered to come in and help put the collection back into the library History room when the room is ready.

It was mentioned that we might possibly digitize records. We could also put a call out to the community and tell them what we are looking for. Camille mentioned that some of the digitized information was not very easy to read due to the way it was digitized; she said that it is a little bit discouraging to the researcher.

We talked about possibly of having the last two microfilm put on another format for us to retain in the library; Scanning America.com. was suggested by Rachael Lundeberg. All of the rest of the microfilm was delivered to Lynn Anderson, Snow College Librarian, this week. It will be available for research in the community at Snow College. Family Search has already digitized our year book collection.

Claudia said she had a primary booklet from Marjorie Tibbs that had both historical significance as well as pictures. We discussed both saving this information and possibly digitizing it in the future.

Problem with cataloguing in the history room - Most of the information will be in similar areas, however, we could create some minor difference in cataloguing so that the location would be easier. All experience of Board in libraries and research will assist us putting the history room collection back together.

Rachael asked if we had information regarding the Rat Fink festival; we discussed items we have including a book about Mr. Roth (creator of Rat Fink) . We agreed that more information about people and cultural events should be included in the new History Room.

### **Library Projects** - Update: weeding, inventory

Inventory in progress. When we previously did the inventory, the form wasn't very workable. A new document was provided by Alpha graphics and Jeanette has been helping to modify the document . It is better to work with now. We are weeding in non-fiction. You have a number of reasons you weed out an items including damage and old information . The material on Leukemia and cancer was outdated, and I spoke with the association. they are sending updated information to us for no cost. Medical and technical information should be up to date. Korinne mentioned outdated medical information should be replaced with more current information and asked if we have any information on Covid. We do have information on Pandemics and dealing with Long term Covid,

Claudia asked if we have some dealing with politics and we discussed on we have some representing both side of the views, both parties, and multiple presidents and political figures.

### **Collection Development** – Currently we are working on ordering audiobooks,

**Board of Trustees** - We discussed the databases and Open Access. Reviewed the information and work going in on recertification.

**Grant Activities** - Technology grant , ILL Grant, CLEF – we reviewed the grants and what was currently happening on them.

### **Activities /Programming** – National Library Week evaluation, Summer Reading plans, plans for next fall.

We are working on getting a date to have the speaker come down and do a presentation on emergency water preparation. We have the auditorium reserved. Interest was expressed by Richard Peacock on having another presentation about water preparedness.

**Personnel/Volunteers** - Interviews and call for Volunteers. We have interviewed six people for the position which will be available shortly. We are replacing Autumn and Isaac, who are both going off to school.

**Misc.** Disposal of old pillow chairs and other worn out furniture was discussed. It was suggested that we offer it to people in the city after a discussion with Kent.

Comments:

Next Meeting Aug or Sept